



2024 Nomination Checklist

Membership Criteria for Practitioner/Professional and Educator with Weighted Values

Use this checklist to assess your nominee’s background to ensure they meet the membership criteria.
Each criterion is scored on a scale of 1 (minimum) to 5 (maximum) and each has a weighted value.

	Practitioner/Professional Fellow	Educator Fellow		
Nominee’s Status (Yes/No)	Criteria	Weighted Value	Criteria	Weighted Value
	<p><u>Minimum Requirement:</u> Served in a high level of administration in a park and recreation agency or agencies for not less than 15 years as of the year nominated.</p> <p>Nominee must have served in a high-level position i.e., general manager, director, executive director, chief, deputy director, superintendent and/or administrator who has had significant experience and oversight in a majority of the following areas: parks, recreation, personnel, training, finance, budgeting, planning, capital improvements and/or marketing.</p>	No Weight	<p><u>Minimum Requirement:</u> Served in higher education for not less than 15 years as of the year nominated.</p> <p>Nominee must have attained the rank of full professor (or similar level at the respective college/university) OR has had experience in high level administrative position(s) related to parks, recreation, tourism, and/or related professions for a combined period of not less than fifteen (15) years as of the year nominated.</p>	No Weight
	<p><u>Professional Experience:</u> Nominee has made contribution(s) of significance to the communities they serve/have served such as construction of major facilities, passage of major initiative, bringing diverse community groups together, develop programs for diverse segments of the community, proven record of collaboration, and stewardship of natural resources. Professional experience is defined as career path, years of service, and positions held.</p>	25	<p><u>Professional Experience:</u> Nominee may presently hold a faculty or administrative position at a university in a PRTSR program; OR has had experience in a high-level administrative position(s) related to parks, recreation, tourism, and/or related professions.</p> <p>Professional experience is defined as career path, years of service, and positions held.</p>	25

	Practitioner/Professional Fellow	Educator Fellow		
Nominee's Status (Yes/No)	Criteria	Weighted Value	Criteria	Weighted Value
	Education: Nominee holds, at a minimum, a Bachelor of Science (BS) or Bachelor of Arts (BA) degree.	10	Education: Nominee holds, at minimum, a master's degree (e.g., MS, MA, MPRTM, MBA), the minimum requirement for teaching at a 2- or 4-year college or university and has significant study of PRTSR.	5
	Professional Certifications: Achievement(s) of professional certifications such as CPRE, CPRP, ASLA, AICP, CPSI, or others	5	Professional Certifications: Achievement(s) of professional certifications that are expected of individuals who have their role, authority, and responsibility.	5
	Justice, Equity, Diversity & Inclusion (JEDI): Nominee demonstrates a commitment to justice, equity, diversity and inclusion through their efforts in their agency, community and the profession. NOTE: Nominee must read and agree to the Academy's Justice, Equity, Diversity & Inclusion pledge before starting their nomination form.	10	Justice, Equity, Diversity & Inclusion (JEDI) Nominee demonstrates a commitment to justice, equity, diversity and inclusion through their efforts at respective college/university and the profession. NOTE: Nominee must read and agree to the Academy's Justice, Equity, Diversity & Inclusion pledge before starting their nomination form.	10
	Professional Leadership and Involvement: Nominee demonstrates leadership in professional local, state, regional, national, or international organizations/associations and display a broad interest and reflective nature interpreting experiences to others.	20	Professional Leadership and Involvement: Nominee demonstrates leadership in professional local, state, regional, national and/or international organizations/associations and display a broad commitment to interpreting ideas, knowledge, and innovation to others.	15
	Publications and Major Presentations: Nominee demonstrates sharing of their experiences, expertise and knowledge through publications and/or presentations that benefit all members of the profession.	10	Publications and Major Presentations: Nominee demonstrates continuous peer reviewed scholarship that has a positive impact on the knowledge base of the discipline. Evidence will include an evaluation of type, quality, and number of presentations and publications including breadth of impact. Productivity indices, such as Hirsch's "H index" and the i10 index should be a prominent consideration.	20

	Practitioner/Professional Fellow	Educator Fellow		
Nominee's Status (Yes/No)	Criteria	Weighted Value	Criteria	Weighted Value
	<p>Honors and Awards: Formally recognized for excellence and/or innovation through honors or awards from professional organizations or associations that specifically pertain to contributions to the parks and recreation profession. Both individual and agency awards may be included.</p> <p>Although all awards are recognized, the Academy is particularly interested in those that specifically pertain to contributions to the PRTSR profession.</p>	5	<p>Honors and Awards: Formally recognized for excellence and/or innovation through honors or awards from professional organizations or associations that specifically pertain to PRTSR and/or from the college/university in which they are employed.</p> <p>Although all awards are recognized, the Academy is particularly interested in those that specifically pertain to contributions to the PRTSR profession.</p>	5
	<p>Nominee's Statement: Nominee asked to respond to "why are you seeking Academy membership and how will you contribute to the advancement of the Academy's goals and objectives?"</p> <p>Nominee is encouraged to review the Academy's website for the bylaws, programs, awards, committees, and task forces.</p>	10	<p>Nominee's Statement: Nominee asked to respond to "why are you seeking Academy membership and how will you contribute to the advancement of the Academy's goals and objectives?"</p> <p>Nominee is encouraged to review the Academy's website for the bylaws, programs, awards, committees, and task forces.</p>	10
	<p>Nominator's Statement: Nominator should share why you feel this individual will contribute to the goals and objectives of the Academy. This statement should not re-tell their background but rather provide insights into their professional attitude and impact.</p>	5	<p>Nominator's Statement: Nominator should share why you feel this individual will contribute to the goals and objectives of the Academy. This statement should not re-tell their background but rather provide insights into their professional attitude and impact.</p>	5
	<p>Two (2) support letters <u>must</u> be included with each nomination. One support letter must be from a current Academy member and one support letter may be from an executive director of a state association or president if that state does not have an executive director.</p>		<p>Two (2) support letters <u>must</u> be included with each nomination. One support letter must be from a current Academy member and one support letter may be from an executive director of a state association or president if that state does not have an executive director.</p>	