



3/15/2025

AAPRA commits to promote, nourish, and embody an inclusive and equitable environment, strengthen our commitment to promote justice, equity, diversity, and inclusion, combat systemic and structural racism, and promote a culture of equality for all, through our knowledge advancement, research, education, and scholarly efforts.

URBAN DIRECTOR MEMBERSHIP RULES & INSTRUCTIONS

Nomination Period March 20 – May 16, 2025 (9:00 pm Pacific Daylight Time)

Nominations for Urban Director Fellows for the American Academy for Park and Recreation Administration must be Chief Executive Officers of a Regional/Special District, County (or Parish) or City park, recreation, or conservation system serving an urban population center of 200,000+ people or from the most populous City, Regional/Special District, County (or Parish) in that state. Nominees for the Urban Director category must have a minimum of three years' experience in their position as of January 1st in the year of nomination.

Persons desiring to become Urban Director Fellows are nominated for membership by the Urban Directors Committee whose members are appointed by the Academy president consisting primarily of Urban Director Fellows. They may also be nominated by any Academy member.

The Committee shall review the applications submitted and forward the names they are recommending for membership and the supporting data to the Board of Directors for approval.

Only candidates with outstanding credentials in the leisure, park and recreation profession who meet the criteria will be considered for membership. Please ensure your nominee meets ALL the membership qualifications.

Please read carefully before contacting a potential nominee.

1. Current Academy members may nominate a maximum of two (2) individuals for membership in any one year. Current Academy members may write a support letter for a maximum of two (2) individuals in any one year.
2. Nominations must be submitted electronically. Nomination information must be complete; incomplete nominations will not be considered. Either the nominator or the nominee may initiate the online nomination application and then invite the other to collaborate on the application form. It is recommended the nominator work closely with their nominee on their nomination form. NOTE: There are separate application forms for urban director; practitioner/professional; and educator nominees. The forms may be accessed on the Academy website.
3. Urban Director nominees submit ALL their information online through the Submittable Platform.
 - A. Nominator must be AAPRA member – and may be an Urban Director Committee member
 - B. Nominator submits a letter stating why they are recommending this individual for membership
4. Two (2) support letters must be included with each nomination from Academy members. Additional support letters will not be considered.
 - A. Minimum of one (1) support letter must be from a current Academy member; if needed the second

- support letter may be from a *top elected official* in the nominee's jurisdiction.
- B. It is recommended support letters be sent to the nominator for uploading.
 - C. Support letters should not re-tell the nominee's accomplishments but should share insights into what the applicant will offer the Academy.
 - D. The nominator's letter is not considered one of the two support letters.
5. The nominee is asked to read and agree to the Academy's JEDI pledge before entering their information.
 6. The nominee is asked to respond to the question: "Why are you seeking Academy membership, and how will you contribute to the profession as an Academy member?" Encourage your nominee to research the Academy's programs and strategic objectives on the website and to be specific.
 7. The nomination form with accompanying nominator letter, two (2) letters of support, and resume (not to exceed four pages) must be submitted electronically by May 16, 2025, 9:00 pm PDT.

Questions?

Contact Urban Directors Committee Chair, Edwin Gomez, gomeze17@ecu.edu