



2024 National Gold Medal Armed Forces Application Questions & Judging Criteria

This document provides the 2024 National Gold Medal Award application questions with assigned point values, maximum word count per question, and the criteria used to assist the National Gold Medal Award Judges assess the applicant's responses. It is intended as a guide; judges apply their own experiences and knowledge in their assessment.

Applicants should use this document as a guide in framing their responses however, they are encouraged to remember their installation program is unique in its financing, resources, constituents, and challenges. The National Gold Medal Award seeks to identify those entities (public agencies, state park systems, and armed forces installation programs) that demonstrate excellence in managing and delivering high quality parks and recreation services.

PLEASE NOTE: The total word count and point value varies for each question.

- 1. Recognizing each armed forces installation program is unique in its purpose, mission, culture, and financing, describe what your program does well in managing its resources to meet its stated goals.**

MAXIMUM WORDS 300 / MAXIMUM 15 POINTS

This question is for the installation to explain in broad terms what they perceive they do well. Why do they believe they are a national leader in managing their program? This is question is **not** about the magnitude of their resources but how well they fulfill their mission and serve their community using whatever resources they have. The response should be linked to their master or strategic plan and their mission. How well do they execute, demonstrate, and measure advancement toward their mission? The response is intended to tie what the program was created to do with how efficient and effective they are at achieving its mission.

- 2. Based upon your response to Question 1, what measurements is your program using to evaluate what you say you are doing well? Cite three examples of the installation's assessments or measurements and the types of data collected.**

MAXIMUM WORDS 240 / MAXIMUM 10 POINTS

In Question #1 the installation program is asked to state why the program is a leader in managing its resources to meet its goals using the resources it has. This question asks the program to specifically explain what it is assessing and how it is measuring its performance in the areas where it is excelling. Installation programs are to provide three examples of what the program is measuring and the types of data collected that supports its performance.

- 3. Well managed installation programs know the source(s) of its funds, regardless of the amount, and plans how it will utilize those funds. Describe the program's fiscal management strategies and cite two examples of how the program allocates its funds to respond to its stated mission and goals.**

MAXIMUM WORDS 240 / MAXIMUM 10 POINTS

This question seeks to learn the program's overall fiscal planning philosophy and how it applies the money it receives or generates to meet its stated mission and goals. This question is not about the amount of funds the program receives. The focus is on what the program does with the funds it does receive. Response should share the program's fiscal management philosophy as well as two actions or strategies it uses in allocating its funds.

- 4. Well managed installation programs consistently communicate internally to ensure their team members are informed and engaged; they are included in the decision-making processes; and they are motivated to succeed.**

Describe three examples undertaken in the last three years of program initiatives or actions that demonstrate how it communicates, engages, and connects with its team members. Explain the intended outcomes and how they are being measured.

MAXIMUM WORDS 240 / MAXIMUM 10 POINTS

The intent of this question is for the installation program to identify the actions it is taking to communicate and/or connect with its team members/personnel. Did these efforts result in improved staff morale, more efficient decision-making, sharing of resources, etc.? Whatever the initiative or action that was undertaken, did the program identify the desired outcome(s) and how are they being measured?

- 5. Enlisting and engaging with external entities, i.e., community members, customers, tenant commands, businesses or other partners, can expand an installation's resources and influence.**

Describe three examples undertaken in the last three years that demonstrate the installation program's efforts to increase its resources or influence by involving community members, customers, tenant commands, businesses or other partners. Explain the intended outcomes and how they are being measured.

MAXIMUM WORDS 240 / MAXIMUM 10 POINTS

The intent of this question is to identify how the program is communicating or connecting with members of its community, dependents, customers, tenant commands, partners to build relationships, increase resources or influence. Whatever the initiative or action undertaken, did the program identify the desired outcome(s) and how are they being measured?

- 6. Armed forces installation programs are called upon to demonstrate the results of their services and practices to decision-makers and the individuals they serve. Cite three outcomes, results, or impacts achieved in the last three years that your installation program has measured; background about the outcome(s); and the results achieved.**

MAXIMUM WORDS 300 / MAXIMUM 10 POINTS

Armed forces installation programs can be questioned about their value and the impact they are having in their installation community and to its members. The intent of this question is to determine if the program has identified and demonstrated the benefits of their services and programs to its community and/or decision

makers. The program should describe why these desired outcome(s) were chosen and how progress is measured and communicated.

- 7. Armed forces installation programs focus on creativity and innovation. Cite three innovations implemented by your program within the last three years that have had a significant impact on service delivery, customer satisfaction, partnerships, financial condition, fiscal sustainability, and/or internal operations.**

MAXIMUM WORDS 300 / MAXIMUM 10 POINTS

One of the strengths of the armed forces recreation profession is it is constantly reinventing itself and adapting to internal and external forces. How has the installation program reinvented/adapted by creating new innovations, delivery methods, partnerships, etc? The intent of this question is to identify any new innovations that the program has created during the last three years that has had a significant impact to the installation community it serves.

- 8. What initiatives or actions has your installation program undertaken in the last three years to ensure all personnel, dependents, or community members have fair and just access to quality recreation programs and services?**

MAXIMUM WORDS 150 / MAXIMUM FIVE POINTS

The intent of this question is to ensure that everyone in the installation community has fair and just access to quality recreation programs and services. This includes all installation members regardless of age, gender identity, religious beliefs, heritage, economic circumstance, mental or physical ability.

Is there an equitable delivery of parks, facilities and recreation programs throughout the community and has the agency identified any barriers that need addressing to ensure equity? The agency can submit it has identified inequities if it reports how it is now addressing them.

- 9. What initiatives or actions has your installation program undertaken in the last three years to advance health equity, improve individual and installation-level health outcomes, and quality of life? Cite efforts undertaken for personnel, dependents or community members that encourage and inspire health and wellness.**

MAXIMUM WORDS 150 / MAXIMUM FIVE POINTS

Armed forces recreation programs play a vital role in meeting the evolving health needs of their community. Health and wellness can include programs that provide access to healthy foods; physical activity; social connections; nature; substance abuse prevention; mental health; and improve air and water quality. Initiatives mentioned should address efforts for personnel, dependents, community and team members.

- 10. What initiatives or actions has your installation program undertaken to advance or support DoD and/or installation initiatives in the last three years that address natural resource management, environmental stewardship, and sustainable design and practices? Cite efforts undertaken.**

MAXIMUM WORDS 150 / MAXIMUM FIVE POINTS

Conservation is more than dealing with climate change, preservation of open space, or offering environmental education programs. Conservation can include efforts such as habitat conservation, agriculture, easements, transportation, urban forests, air quality, traffic reduction, recycling, energy efficiencies, landscape design, and partnerships. The installation program's efforts, along with those of the installation's environmental office, can be considered in the response.

11. What challenge(s) has your installation program experienced in the last three years and what action(s) has your program undertaken to address these challenge(s)? Cite the program's role in identifying and addressing the challenge(s), the steps/actions undertaken, and the measured effectiveness of the effort(s).

MAXIMUM WORDS 300 / MAXIMUM 10 POINTS

There is no specific answer to Question #11 as each installation program is different which means the challenge(s) a program faces may be unique. This question has three components: identification of the challenge; how the program responded and the measurement(s) used to evaluate effectiveness. The challenges may be manmade, weather, installation changes, or pandemics. These ideas are not intended to be inclusive but are provided as possibilities.

TOTAL WORDS: 2610

TOTAL POINTS: 100

Definitions:

1. **Undertaken** implies action has begun, launched, started, attempted.
2. **Outcomes** are specific, measurable statements that communicate the goal has been met; they describe specific changes in conditions, behaviors, attitudes, knowledge, or skills expected to occur because of your actions.
3. **Community** is meant to be the agency's service area.
4. **Team members** refers to staff, full and part time, volunteers.

The National Gold Medal Award Program is governed and managed by the [American Academy for Park & Recreation Administration](#) in partnership with the [National Recreation and Park Association](#) and proudly sponsored by [Musco Lighting](#)



American Academy for Park and Recreation Administration

