

Livermore Area Recreation & Park District  
Livermore, California

**Assistant General Manager**

**Annual salary range: \$118,003 - \$143,875**

plus an attractive benefit package.

**Application deadline: Friday, October 6, 2017**

The Livermore Area Recreation and Park District (LARPD) serves Livermore and unincorporated areas of east Alameda County with parks and recreation services. Encompassing 241 square miles 60 miles east of San Francisco, LARPD has 1,949 acres of parks, trails and open space lands that it manages, including 1,444 acres located in four open space parks. Two swimming pool complexes (with over 120,000 visits per year), the award-winning Robert Livermore Community Center (with over 240,000 visits per year), and over 50 parks are provided for the public's enjoyment. An independent California Special District, LARPD is a separate local government with a five-member elected governing board. The District employs 214.27 FTEs with a FY2017-18 budget of \$31.19 million.

The Assistant General Manager (AGM) is an executive management position and serves as a critical member of the District's leadership team. The Assistant General Manager provides highly responsible and complex management assistance to the General Manager in coordinating and directing District-wide departmental activities and operations. The AGM is an at-will position appointed by the General Manager and has direct supervisory responsibility for the Recreation Department Manager and the Parks and Facilities Department Manager.

The ideal candidate is an experienced parks and recreation professional with strong interpersonal skills who is an excellent communicator, instills customer service values in the organization, and fosters a system of accountability and teamwork. A Bachelor's degree in recreation administration, business or public administration, park management, environmental planning or a related field is required, along with seven years of relevant professional experience, four years in a supervisory capacity. Relevant professional certifications are desirable. Any combination of training, education, and experience that would provide the required knowledge, skills, and abilities is considered qualifying.

Please submit a cover letter, résumé, current salary and six work-related references by applying on our website: <https://secure.cpshr.us/escandidate/JobDetail?ID=271>

For additional information contact:

Stuart Satow  
**CPS HR CONSULTING**  
Ph: 916/471-3134